

BIOTECHNOLOGY SECRETARIAT STEERING COMMITTEE

Suite 326

Hilton

Salt Lake City, UT

Sunday, March 22, 2009

The meeting was opened by Secretary-General, John Finley at 8:15 AM with self-introductions by those present (see attendees list below and attendance sheet attached to email). The minutes were approved without discussion. The Treasurer's Report was also approved. It was noted that several Divisions had not paid their dues including ENVR, SCHB, CHED and PMSE. Anna wrote a check to cover CHED dues as she is the Treasurer of the Division. Lisa Nash will send reminders to the other Divisions.

Andy Berks was not in attendance and no update on the website was available.

BTEC has cosponsored six symposia at the 2009 Spring ACS National Meeting in Salt Lake City as part of the theme of Nanoscience: Challenges for the Future.

Sharon Shoemaker was to contact Sadiq to see if there is any contribution BTEC can make to the 2009 Fall ACS National Meeting will be in Washington, DC where the theme will be Chemistry and Global Security – Challenges and Opportunities. However, she was not able to get this done so BTEC will not have a large contribution to the main theme except for some cosponsored symposia.

The 2010 Spring National Meeting will be in San Francisco where the theme is Chemistry for a Sustainable World which is being organized by Laura Pence. Sharon Shoemaker will work with Laura to develop a programming effort on behalf of BTEC. Fred Heineken volunteered to help Sharon. A motion was made and passed to send Sharon (or an alternate representative) to P2C2 with BTEC funding if necessary. John Finley is to request a formal invitation for BTEC to attend.

The 2010 Fall National Meeting will be in Boston where the proposed theme is Chemistry for Preventing and Combating Disease. John Finley is working with Stephen Swartz to program a sub theme, Food and Nutrition which will be cosponsored by the American Society of Nutrition. Topics could include Medicinal Foods, Nutritional Genomics, Diabetes, Obesity, Cardiovascular Disease, Food Chemical Contamination, Pre- and Probiotics. John will send out a full list of topics to member Divisions. John is hoping to get a keynote speakers consisting of high ranking officials from Health and Human Services, Centers for Disease Control and/or Pharmaceutical companies.

Guenther Grethe, Lisa Nash and John Finley attended the MPPG meeting held yesterday. The MPPG has created subcommittees of which one will deal with thematic programming creating sub themes beyond the MPPG approved broad theme. Guenther is on this subcommittee. Guenther relayed the proposed topics for future meetings including Spring 2011 in Anaheim – Chemistry of Natural Resources; Fall 2011 in Denver – Chemistry of Air, Space and Water; and Spring 2012 in San Diego – Chemistry of Life. John Finley would like to see someone from BTEC to volunteer to coordinate programs for these meetings. Suggestions for theme organizers for Anaheim included Bill Davis, Isaiah Warner and Alan Rutherford. Any additional suggestions for organizers can be sent to Guenther.

Gopal expressed that there is a huge disconnect between National and Regional meetings. Bill Suits reported that funds are available for Divisions to program at the Regional Meetings through Innovation Grants program. He also reported that there was a discussion at the DAC meeting this morning in which they are trying to determine a metric for Division participation in Regional Meetings and addition of a Division allocation as incentive. Every Division has a different reason to participate in Regional Meetings including identification of speakers and growth of Divisional leaders. The creation

of a BTEC Subcommittee led by Bill Suits to see how to bridge the gap between National and Regional meetings was discussed. Lisa to send Bill the list of BTEC contacts.

The meeting was adjourned at 9:30 am.

Attendees (attendance sheet attached to email):

Anna Wilson (CHED)
 John Finley (AGFD)
 Fred Heineken (BIOT)
 Lisa Nash (PETR)
 Sharon Shoemaker (BIOT)
 Guenter Grethe (CINF)
 Bill Suits (MARM)
 Sharon Vercellotti (SCHB)
 Gopal Coimbatore (ENVR)

BIOTECHNOLOGY SECRETARIAT TREASURER'S REPORT, 3/9/09

Ck #	trans	date	in	out	balance	code
	Balance New York mtg	8/1/03			\$7,441.66	
	Income-Dues 2003		\$1,200.00		\$8,641.66	YF
	NY food	8/1/03		\$967.22	\$7,674.44	MC
	Dues 2004	3/1/05	\$500.00		\$8,174.44	YF
	Dues 2004	3/24/05	\$500.00		\$8,674.44	YF
1001	John Kozarich-expenses for PA mtg	3/30/05		\$1,745.00	\$6,929.44	MN
	Cost for checks	3/15/05		\$17.40	\$6,912.04	OS
	CHAL dues	4/27/05	\$100.00		\$7,012.04	YF
1002	ACS - Food for San Diego mtg	9/21/05		\$216.58	\$6,795.46	MN
	Dues 2004-CINF	9/30/05	\$100.00		\$6,895.46	YF
1003	Andy Berks for web site maintainece	3/6/06		\$124.47	\$6,770.99	ME
1004	ACS - Food for Washington DC mtg	6/21/06		\$359.10	\$6,411.89	MC
1005	ACS - Food for Atlanta meeting	8/24/06		\$217.73	\$6,194.16	MC
	Check Issued to transfer account	2/28/07			\$6,194.16	
	Open New Acct. #746879691	5/16/07			\$6,194.16	
	Dues 2007-AGFD	6/27/07	\$100.00		\$6,294.16	YF
	Dues 2007-BIOL	6/27/07	\$100.00		\$6,394.16	YF
	Dues 2007-CARB	6/27/07	\$100.00		\$6,494.16	YF
	Dues 2007-ENVR	6/27/07	\$100.00		\$6,594.16	YF
	Dues 2007-PETR	6/27/07	\$100.00		\$6,694.16	YF
	Dues 2007-PMSE	6/27/07	\$100.00		\$6,794.16	YF
	Dues 2007-SCHB	6/27/07	\$100.00		\$6,894.16	YF
	Dues 2007-CHED	7/18/07	\$100.00		\$6,994.16	YF
	Dues 2007-CINF	7/18/07	\$100.00		\$7,094.16	YF
	Dues 2007-BIOT	7/18/07	\$100.00		\$7,194.16	YF
	Dues 2007-AGRO	10/17/07	\$100.00		\$7,294.16	YF
	Dues 2007-POLY	10/17/07	\$100.00		\$7,394.16	YF

1001	ACS - Food for Boston meeting	12/15/07		\$351.36	\$7,042.80	MC
1002	Andy Berks for web site maintainece	8/26/08		\$105.52	\$6,937.28	ME
	Dues 2008-PMSE	9/24/08	\$100.00		\$7,037.28	YF
	Dues 2008-AGFD	9/24/08	\$100.00		\$7,137.28	YF
	Dues 2008-CINF	9/24/08	\$100.00		\$7,237.28	YF
	Dues 2008-CARB	9/24/08	\$100.00		\$7,337.28	YF
	Dues 2008-COLL	9/24/08	\$100.00		\$7,437.28	YF
	Dues 2008-PETR	9/24/08	\$100.00		\$7,537.28	YF
	Dues 2008-BIOT	9/24/08	\$100.00		\$7,637.28	YF
1003	ACS - Food for Chicago meeting	9/30/08		\$426.81	\$7,210.47	MC
	Dues 2008-POLY	10/15/08	\$100.00		\$7,310.47	YF
1004	ACS - Food for Philadelphia meeting	11/18/08		\$139.70	\$7,170.77	MC

Code Definitions:

BC Bank Charge

CB Contribution

IF Initial Fee for joining

II Interest income

MC Meeting cost for committee

ME Miscellaneous expenses

MN Meeting cost at National Meeting(non-comm)

OS Office supplies

RI Royalties income

RO Royalties paid out

YF Yearly dues