

BIOTECHNOLOGY SECRETARIAT STEERING COMMITTEE

**Garden Room
Hilton Garden Inn
Philadelphia, PA
Sunday, August 17, 2008**

The meeting was opened by Secretary-General, John Finley at 8:15 AM with self-introductions by those present (see attendees list below and attendance sheet attached to email). The minutes were approved without discussion. The Treasurer's Report was also approved. It was announced that MEDI and ANAL have asked to be dropped from the list of member Divisions.

Andy Berks reported that he would like to move the website to the ACS server to have better integration and help with content from the ACS. Andy has updated the website with the latest information although there is no program information on the site. It was decided that no financial reports would be added to the site. Bill Suits is working with Andy to allow a freer flow of information from intranet to enhance communication. Google Sites is a leading candidate.

Guenther Grethe reported that the MPPG met the day before but the meeting was not focused at all. The MPPG has created subcommittees of which one will deal with thematic programming creating sub themes beyond the MPPG approved broad theme. Guenther is on this subcommittee.

The 2009 Spring ACS National Meeting will be held in Salt Lake City where the theme will be Nanoscience: Challenges for the Future. The sub-topics are Nanolithography, Nanotoxicology, Nanomachines, Nanomedicine and Nanomaterials/analysis. Paul Weiss, Editor of ACS Nano, will be the Theme Chair.

The 2009 Fall ACS National Meeting will be in Washington, DC where the theme will be Chemistry and Global Security – Challenges and Opportunities (outline attached to email). The Theme Chair is Sadiq Shah of the Office of Research & Economic Development at Western Kentucky University. Some potential sub themes are Chemistry of CO₂ and Climate Change, Chemical and Biological Terrorism Defense, Novel Materials for Security Applications and Threats, Prevention and Recovery in Food Supply Contamination. Sharon Shoemaker will contact Sadiq to see if there is any contribution BTEC can make.

The 2010 Spring National Meeting will be in San Francisco where the proposed theme is Chemistry for a Sustainable World. It was felt that BTEC could do some programming on this topic. A motion was made and passed for Sharon Shoemaker to begin a programming effort on behalf of BTEC.

The 2010 Fall National Meeting will be in Boston where the proposed theme is Chemistry for Preventing and Combating Disease. John Finley has proposed a potential joint program with the American Society of Nutrition and has already developed a potential symposium for the Boston meeting on Foods for Health. He is working with Stephen Swartz. A Theme Chair has not yet been decided upon so Guenther suggested contacting John Pochon, the MPPG Chair, or Kathleen Thompson, the ACS Liaison. A motion was made and passed for John to begin a programming effort on behalf of BTEC.

It was felt that BTEC needs a formal communication to MPPG to gain acceptance as we do not have any "official" representation in this body. Guenther is our only representative serving on the committee although several other BTEC representatives have attended their meetings.

Guenther relayed the topics for future meetings including Spring 2011 in Anaheim – Chemistry of Natural Resources; Fall 2011 in Denver – Chemistry of Air, Space and Water; and Spring 2012 in San Diego – Chemistry of Life.

Bill Suits reported that there is an effort underway in the ACS Board to get small chemical businesses and their representatives improved involvement in National Meetings. Bill also reported on some of the innovations being implemented at this National Meeting including Live from Philadelphia which is a video tool used to communicate with the attendees and includes interviews with key speakers and ACS leaders.

The meeting was adjourned at 9:30 am.

Attendees (attendance sheet attached to email):

Anna Wilson (CHED)
 John Finley (AGFD)
 Fred Heineken (BIOT)
 Lisa Nash (PETR)
 Sharon Shoemaker (BIOT)
 Guenter Grethe (CINF)
 Bill Suits (MARM)
 Andrew Berks (CHAL/CINF)
 Sharon Vercellotti (SCHB)

BIOTECHNOLOGY SECRETARIAT TREASURER'S REPORT, 8/17/08

Ck #	trans	date	in	out	balance	code
	Balance New York mtg	8/1/03			\$7,441.66	
	Income-Dues 2003		\$1,200.00		\$8,641.66	YF
	NY food	8/1/03		\$967.22	\$7,674.44	MC
	Dues 2004	3/1/05	\$500.00		\$8,174.44	YF
	Dues 2004	3/24/05	\$500.00		\$8,674.44	YF
1001	John Kozarich-expenses for PA mtg	3/30/05		\$1,745.00	\$6,929.44	MN
	Cost for checks	3/15/05		\$17.40	\$6,912.04	OS
	CHAL dues	4/27/05	\$100.00		\$7,012.04	YF
1002	ACS - Food for San Diego mtg	9/21/05		\$216.58	\$6,795.46	MN
	Dues 2004-CINF	9/30/05	\$100.00		\$6,895.46	YF
1003	Andy Berks for web site maintainece	3/6/06		\$124.47	\$6,770.99	ME
1004	ACS - Food for Washington DC mtg	6/21/06		\$359.10	\$6,411.89	MC
1005	ACS - Food for Atlanta meeting	8/24/06		\$217.73	\$6,194.16	MC
	Check Issued to transfer account	2/28/07			\$6,194.16	
	Open New Acct. #746879691	5/16/07			\$6,194.16	
	Dues 2007-AGFD	6/27/07	\$100.00		\$6,294.16	YF
	Dues 2007-BIOL	6/27/07	\$100.00		\$6,394.16	YF
	Dues 2007-CARB	6/27/07	\$100.00		\$6,494.16	YF
	Dues 2007-ENVR	6/27/07	\$100.00		\$6,594.16	YF
	Dues 2007-PETR	6/27/07	\$100.00		\$6,694.16	YF
	Dues 2007-PMSE	6/27/07	\$100.00		\$6,794.16	YF

	Dues 2007-SCHB	6/27/07	\$100.00	\$6,894.16	YF	
	Dues 2007-CHED	7/18/07	\$100.00	\$6,994.16	YF	
	Dues 2007-CINF	7/18/07	\$100.00	\$7,094.16	YF	
	Dues 2007-BIOT	7/18/07	\$100.00	\$7,194.16	YF	
	Dues 2007-AGRO	10/17/07	\$100.00	\$7,294.16	YF	
	Dues 2007-POLY	10/17/07	\$100.00	\$7,394.16	YF	
1001	ACS - Food for Boston meeting	12/15/07		\$351.36	\$7,042.80	MC

Code Definitions:

BC Bank Charge

CB Contribution

IF Initial Fee for joining

II Interest income

MC Meeting cost for committee

ME Miscellaneous expenses

MN Meeting cost at National Meeting(non-comm.)

OS Office supplies

RI Royalties income

RO Royalties paid out

YF Yearly dues